

18 June 2009



**CITY COUNCIL  
COMMITTEE REPORT**

**TO: MAYOR & COUNCIL**

**FR: Joanne L. McMillin, City Clerk**

**RE: Councillor Poirier**

**BACKGROUND:**

Further to Councillor Poirier submitting his letter of resignation from Council effective July 31, 2009, The Municipal Act requires that Council shall at its next regular meeting, declare the seat vacant. Once the seat is declared vacant, Council has 60 days to decide how to proceed with filling the vacancy, i.e. appointment or by-election and this matter will be addressed in my follow-up report for August to review the options.

In the meantime, Councillor Poirier's resignation will be formally received with regret at the July 13 meeting.

**BUDGET:**

n/a

**COMMUNICATION PLAN/Notice By-law Requirements:**

n/a

**RECOMMENDATIONS:**

1) THAT the Council of the City of Kenora hereby receives, with regret, the letter of resignation dated June 15, 2009 from Councillor Andrew Poirier to City Clerk Joanne McMillin, advising of his decision to resign from City Council, effective July 31, 2009.

2) THAT further to Councillor Poirier's resignation from Council, and in keeping with Section 259(1)(d) of The Municipal Act 2001, as amended, Council hereby declares the seat of Councillor Poirier to be vacant as of July 31, 2009; and further

THAT the City Clerk prepare a report to the August 4, 2009 Finance & Administration Committee meeting, outlining the various options and processes to fill the vacant seat on Council.